



APPLICATION FORM SCIENCE + RESEARCH HUB

University:	Responsible employee: (full name)
Chair / field of study:	Function/Position:
Street (no P.O. box):	Company telephone no.: Extension:
Postal code/City	Mobile phone:
Country:	Email:
Website:	Supervising professor:

Presentation topic/project: (Please fill in one application form per topic)

Acronym of the research project / title:
Research question / focus topic:

Project period (MM/YYYY): Start: _____ Expected end: _____

Please check the areas of focus (multiple answers possible):

- Materials research / innovation Safety research Psychological (safety) aspects
 Rescue Other: _____

Booking options:

- Presentation with a free booth**
 Presentation with a poster (free of charge)
Language of the poster presentation (German and English preferred):
 German English German and English

We would be interested in presenting our research topic in person on site:

- yes, on November 22, 2024
 yes, on November 23, 2024
 yes, on November 22 and 23, 2024

Place: _____

Date: _____

**Company stamp/
Signature:** _____

Special Conditions of Participation

for VERTICAL PRO 2024

SCIENCE + RESEARCH HUB



Definitions

MFN Messe Friedrichshafen GmbH shall hereafter be referred to as „MFN“.

OSC Exhibitors receive an access code for the Messe Friedrichshafen Online Service Center (hereafter referred to as "OSC") upon stand allocation. Media features as well as technical and organizational orders must be executed via the OSC.

General Conditions of Participation, Technical Guidelines, General Regulations, Data Protection Guidelines and further important conditions and documents are available at: www.messe-friedrichshafen.com/exhibiting-guidelines

General event information

1. Opening times

The international trade fair VERTICAL PRO will take place from November 22nd to November 23rd, 2024, at the MFN exhibition grounds in Friedrichshafen. The exhibition is open on Friday from 9 a.m. to 6 p.m. and from 9 a.m. to 5 p.m. on Saturday. The right to alter the opening times due to serious reasons is reserved. Changes will be announced in good time. Access for exhibitors: 1 hour before start and 1 hour after end of the exhibition.

2. Set-up and dismantling times

2.1 Set-up:

November 20, 2024: 7:00 a.m. – 8:00 p.m.

November 21, 2024: from 7:00 a.m. continuously

Advanced stand set-up must be approved by the project management and can be applied for via the OSC (subject to charge).

2.2 Dismantling

November 23, 2024: from 5:00 p.m. (access for vehicles once permission is given)

November 24, 2024: 7:00 a.m. - 8:00 p.m.

November 25, 2024: 7:00 a.m. - 4:00 p.m.

Early dismantling is not permitted. Before the start of the dismantling period, the exhibitor is not permitted to remove exhibits from the stand and/or to start dismantling the stand. In case of disregard, MFN reserves the right to claim damages (please note the MFN General Conditions of Participation).

3. Registration and admission

Registration (participation and stand order placement) for the SCIENCE+ RESEARCH HUB for VERTICAL PRO 2024 is made by using the PDF registration form, which must be filled out and signed as legally binding. This registration is an offer of a contract, which requires acceptance by MFN. Submission of the registration form shall not constitute a claim for acceptance.

The confirmation of MFN with disclosure of the allocated stand (stand confirmation) shall be considered as admission to the exhibition. If the content of the stand confirmation differs from the content of the exhibitor's registration, the contract shall take effect in accordance with the stand confirmation.

4. Participation opportunities

Option 1: Presentation with a free booth

The free stand presentation area includes the provision of the exhibition space, 2 exhibitor passes, partition walls, a counter, a bar stool, waste disposal up to 80 l per day, electricity connection and consumption up to 3 kW.

Option 2: Booking free poster presentation

Standardized A0 format

Included services: free special display area for the poster presentation, printing of the poster by the organizer (using a print-ready PDF template provided by the applicant), opportunity for an on-site presentation including access for two people.

5. DEMO+TEST AREA

MFN provides the DEMO + TEST AREA free of charge for demonstration and test purposes. The exhibiting company undertakes to use and provide only certified, fully functional and flawless products in the DEMO + TEST AREA. MFN assumes no duty of care for test products brought in.

Use of the DEMO + TEST AREA is at the user's own risk. MFN accepts no liability for damage to property or personal injury.

6. Sales Regulations

Direct Sales is not permitted.

7. WiFi

MFN has its own WiFi, which exhibitors and visitors can log onto. Exhibitor's own WiFi must be registered and comply with specific conditions.

Registration and prerequisites can be accessed via the OSC..

8. Use of operations equipment

For logistical and safety reasons, the use of cranes, forklifts and lifting platforms/hydra ladders is exclusively limited to the official contract partners of MFN. These services can be ordered via the OSC.

9. Guarding / Liability

MFN does not assume any obligation to exercise proper care of exhibits, stand fittings and objects which are the property of the stand personal or the exhibitors. Stand guarding can be ordered via the OSC.

10. Use of Music / GEMA

Exhibitors must register the use of copyright music, videos, or movies with the German authority GEMA. Registration forms are available at: www.messe-friedrichshafen.com/exhibiting-guidelines.

11. Floor Covering

The hall floor is made of row asphalt. Color defects are possible (re-coloring not possible). The use of floor covering is recommended

12. Catering

MFN has official exclusive contract partners for catering and beverage services – addresses can be found via the OSC. The daily fee for external caterers is €100 per vehicle.

13. Additional services

Additional services can be ordered via the OSC after admission. You will receive the access code for service orders and media entries by e-mail with the admission documents.

14. Pricing / Reverse-Charge-Procedure

All quoted prices are net prices. If the statutory value added tax applies, it will be invoiced in addition. Please note the explanations regarding the reverse charge procedure and the VAT identification number in the General Conditions of Participation.

15. Reservations, force majeure, cancellation, and other changes to the event

Unforeseen events, in particular cases of force majeure (for example natural disasters, war, terror, failure, or massive disruptions in traffic and/or communication links, as well as special epidemic risks when contagious diseases occur) which make it impossible or irresponsible to hold the event as planned, entitle MFN to postpone, shorten and extend an event, to completely cancel its opening and to close an already started event temporarily, finally, in individual parts or in total. (More details: <http://www.messe-friedrichshafen.com/exhibiting-guidelines>).

16. Legal notices

Serious violations of the exhibition terms and conditions gives MFN the right to close stands immediately and to clear them off without requiring court action. This applies to cases of advertising in contravention and in case of advertising for political or ideological purposes.

The German version of the contract is binding.

Place of fulfillment: Friedrichshafen, place of jurisdiction: Tettnang/Ravensburg
HRB-No. 1179 Registration Court, District Court Tettnang